



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
GOVERNMENT GENERAL DEGREE COLLEGE AT PEDONG
Pedong, Dist. Kalimpong – 734311
NAAC Accredited with 'B' Grade

Website: www.pedonggovtcollege.in

E-mail: pedong.govt.college@gmail.com

Tender Notice No. 25/P6C/26

Date 15.05.2026

NOTICE INVITING TENDER

Sealed quotations/tenders are hereby invited from interested and eligible vendors/agencies for running the College Canteen at Government General Degree College at Pedong for the period of 2026-2027 subject to the terms and conditions as available on the College Website "www.pedongcollege.in" and the college Notice board.

Submission Details

1. Last Date of Submission: 21.05.2026 Time till 4.00 PM
2. Place of Submission: Office of the Principal/OIC, Government General Degree College at Pedong, 1st Turn Rishi, Road Kalimpong 734311.

Documents Required for the Vendors/Agencies

Interested applicants must submit self-attested copies of the following documents along with the tender:

1. Valid food Licence issued from competent authority.
2. Adhaar Card/Residential proof.
3. Terms and conditions form, should be duly signed by the tenderer on each page.
4. List of quoted Rates for the items to be served should be duly signed by the tenderer.

The sealed envelope should be superscribed as:
"Tender for Running College Canteen"

The Tender opening day is 23.05.2026 and no tender shall be accepted after the last date and schedule time.


Convenor
Canteen/Sub Committee
GGDCP




15.05.26
Officer-in-Charge/Principal
GGDCP

Officer-in-Charge
Government General Degree College
at Pedong

Display in Notice Board:-

1. District Information Office, Kalimpong
2. College Notice Board

Dated-15/05/2026



Terms and conditions of College Canteen Agreement

1. The agreement is valid till 31st March, 2027 from the day of its operation.
2. The contractor (when selected) will have to deposit Rs 2500/- as security in the form of D.D Drawn in favour of Principal, Government General Degree College at Pedong. The same will be refunded when the contract is over and canteen premises are handed over to the Institute and all dues from the contractor have been settled.
3. The rates of food items cannot be increased beyond the rate quoted. The size and the weight including quantity of the various items should be approved by the college. No new items can be introduced without approval of the college.
4. All utensils and necessary items required for the smooth functioning of the canteen are to be managed by the Canteen Contractor.
5. Furniture for the Canteen is to be provided by College. Any kind of loss, damage of furniture shall have to be compensated by Canteen Contractor.
6. The Contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by the concerned local authorities and to the satisfaction of the college.
7. The sanctity in the College is to be maintained by the Contractor.
8. The Contractor shall maintain cleanliness in and around the Canteen.
9. The Contractor will have to employ the required staff at his own cost and bear all the statutory and other liabilities for running the canteen. All employees must be above 18 years.
10. The canteen shall remain open only during college hours (10a.m-4p.m) on college working days. Under no circumstances any of the contractor's employees will be allowed

to stay in the college premises beyond canteen hours. He will ensure that the canteen rooms are properly locked and secured during closed hours of the college.

11. The keys of the canteen are to be kept with the contractor. The safety of various items within the canteen is to be the sole responsibility of the Canteen Contractor. No claim of loss shall be entertained by College Authority.

12. Prohibited items as per various government rules and regulation are not to be displayed, sold or lend from the premises of the College Canteen.

13. The Contractor will not Sub-contract/ Sublet the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.

14. Incase of misbehavior and misconduct from the side of the College Contractor, the college authority holds the right to cancel the contract with the contractor.

15. This agreement is entitled to annual renewal. The Canteen Contractor shall not have any claims or future claims with regard to the Canteen or running the Canteen.

16. If the college authority is not satisfied with the working of the said Contractor, the former reserves the right to repudiate the contract at any time after giving one month's notice. The decision of the College authority in this regard shall be final and binding on the contractor.

17. The security deposit will be forfeited incase the Contractor wants to forgo the Canteen Contract prior to the date of the renewal of the contract.

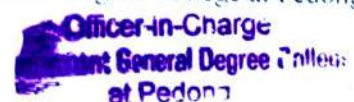
18. Notwithstanding the above terms of the agreement, all rights are solely reserved with the College Authority.

College Canteen Contractor


15.05.26

Officer-in-Charge

Government General Degree College at Pedong


Officer-in-Charge
Government General Degree College
at Pedong



Canteen Menu

Following Item Rate should be applied

Tiffin Items

Sl No.	Items per Cup/Plate/Dish	Quoted Rate	Vendors Rate
1	Black Tea	5	
2	Milk Tea	10	
3	Black Coffee	10	
4	Milk Coffee	20	
5	Egg Poach	15	
6	Egg Boiled	15	
7	Egg Omelette	20	
8	Ghugni	10	
9	Roti Sabji per Plate (3pcs)	30	
10	Samosa	10	
11	Veg Chop	8	
12	Noodles Maggi/Wai-wai	25	
13	Veg. Momo 8pcs	40	
14	Chicken Momo 8pcs	60	
15	Veg. Taipo	15	
16	Chicken Taipo	20	

Lunch Items

	Items per Cup/Plate/Dish	Quoted Rate	Vendors Rate
1	Veg. Meal	90	
2	Egg Meal	100	
3	Fish Meal	110	
4	Chicken Meal	110	
5	Veg Chowmein	40	
6	Egg Chowmein	60	
7	Chicken Chowmein	80	
8	Veg Faley	10	
9	Chicken Falay	15	
10	Puri Sabji per plate (3pcs)	30	
11	Alu Thukpa	25	
12	Fried Rice Veg	40	
13	Fried Rice Chicken	60	
14	Fried Egg Rice	60	

Packaged Items -Mineral water/ biscuits/ chips as per MRP.

No tobacco/Cigarettes/Gutkha are to be sold in the College Canteen

TENDER FORMS FOR RUNNING COLLEGE CANTEEN

TENDER FORM NO

The Principal
 Government General Degree College
 At Pedong
 Pedong
 734311

Sub: Tender for running Canteen in Government General Degree College at Pedong 734311.

Sir,

I am submitting herewith the Tender for providing catering services in the Government General Degree College at Pedong on contract basis as per details given below:-

1. Name of the Tenderer:.....
2. Address.....
3. Registration/ Licence No. :
 (Attested Photostat copy of licence by the attached)
4. Sales Tax No.(Attested Photocopy of Sales Tax Certificate should be attached)
5. Year of Establishment:.....
6. Details of Contracts executed till date.
 (Please give details of contracts executed
 Previously in a separate sheet, along with
 Documentary proof thereof.)

Sl. No.	Nature of Contracts	Period	Govt./Semi Govt./Private Organization
I			
II			
III			
IV			

7.

Sl. No.	Nature of Contracts	Period	Govt./Semi Govt./Private Organization
I			
II			
III			
IV			

PAN Card No..... Copy of the income Tax Return in for the previous year may be enclosed).

8. Man Power/Resources available:
9. Earnest Money Deposit: DD No..... date..... For Rs.....
 Drawn from..... (Bank)

Certified all the terms and conditions mentioned in the Tender Form are acceptable to me/us.

Dated:

Signature of the Tenders
with Stamp